



# Filming and Photography Policy

Policy information			
Date policy created	25/08/2024	Policy Lead	David Rees
Review Date	24/08/2025	Board sign off date	30/08/2024

## Introduction

Hanworth Villa FC is committed to safeguarding and promoting the welfare of all young people involved in football. This policy outlines the responsible use of photography and filming at the club to ensure the safety, privacy, and dignity of young players.

Purpose of Photography and Filming Photography and filming can be valuable tools for promoting the club, celebrating achievements, and providing coaching analysis. However, the club recognises the potential risks associated with the misuse of images and videos of young people.

## Consent and Permissions

Written consent must be obtained from a young person's parent or guardian before any photography or filming takes place.

Parents/guardians will be given the option to opt out of having their child's image used for promotional purposes.

If consent is withdrawn at any time, the club will ensure the removal of relevant images from online platforms and promotional materials.

## Acceptable Use of Photography and Filming

Only designated club officials, accredited photographers, or individuals with prior permission may take photos or record videos during club activities.

Images and videos must be appropriate and taken in a manner that respects the dignity of young people.

The use of images should focus on the activity rather than the individual, avoiding close-up shots of a single child unless consent has been explicitly given.

No images or videos will be taken in changing rooms or other private areas where under 18s are present.



## **Use of Images and Videos**

Images and videos may be used for club newsletters, website content, social media, and promotional materials, ensuring they are used positively and appropriately.

Young people will not be identified by full name in any published materials unless explicit parental consent is provided.

Any concerns about inappropriate images or filming should be reported to the club's safeguarding officer immediately.

## **Social Media and Online Sharing**

The club will monitor and manage its social media pages to ensure that shared images comply with this policy.

Parents and supporters are encouraged to be mindful when sharing images online and respect the wishes of those who do not wish their child's image to be shared.

Any inappropriate use of images on social media should be reported to the club.

## **External Photographers and Media**

External photographers (e.g., media representatives, event photographers) must be approved by the club and adhere to this policy.

They must wear identification and be supervised while attending club events.

Any images taken by external photographers will be reviewed before publication where possible.

## **Safeguarding and Reporting Concerns**

Any concerns related to photography or filming should be reported to the club's designated safeguarding officer.

The club will take immediate action if any images are found to be used inappropriately.

Any breaches of this policy may result in disciplinary action or further investigation.

## **Policy Review**

This policy will be reviewed annually to ensure it remains effective and aligns with safeguarding best practices. Any necessary updates will be communicated to club members, parents, and guardians.

By adhering to this policy, Hanworth Villa FC ensures that photography and filming are conducted safely and respectfully, maintaining a positive environment for young players to enjoy football.

